

**Eugene Folklore Society Board Minutes**

05/1/2020

**Convened:** 5:10pm @ by Zoom due to COVID-19

**Members Present:** Kris Topaz, Bob Fraley, Larry Hill, Mary Grace Brogdon

We approved the minutes from last month's meeting.

We discussed the concept of Zoom social for all Contra members and decided to continue it in some manner.

June 14, 7pm, will be our Zoom June Board meeting

**House managers:** N/A

Who will do money?

Key to open next dance:

Who will open at 5:00pm

Cash box and pouches:

Checkbook:

Spreadsheet to get initials

Entrance table person: Bee/ Marcia/ Diane (house manager to cover or confirm with Bee that she will be there)

**Safety Person:**

**REPORT**

**President/ Kris:**

No report

**Treasurer/Larry:**

Larry reported on our finances via email and verbally. All is in good order.

**Dance Coordinator/ Website/ Bob:**

We discussed cancelling dances for Fall season. One idea was to have local dances and bands and callers. We would have to make sure that the dance venue would be available.

We decided to let the September and October talent know that if we are going to have dances, we will use local bands and callers.

We discussed how to handle the number of volunteers for the new Board.

The write-ins were: Bekah and Mark, Rich, Jacque, Sue, Charlene, James, Jerry, Jane, Robert, Mary Carpenter, Michael Hall. Larry volunteered to contact each write-in and report back to the Board.

Bob reported that he is still working on the new website.

**Old Business:**

Safe dancer policy needs to be followed up on to develop a full one.

Larry will try to get ahold of Jerry about access to our MailChimp list so that Jerry is not the only one who has access to it.

**NEW BUSINESS:**

**Parking Lot: (Items we may or may not have time/ motivation to deal with but want to remember)**

How to retain new dancers.

We all discussed how to store and maintain our general operating procedures which are not secure documents and Bob will create a Google doc. Site to store them.

Write up job descriptions and timelines for future reference.

Get more lighting to help people find the entrance.... anyone have ideas for next season?

We need someone to update and maintain the excel sheet that Mary started of who does what and where things are stored.

Board will investigate potential use of survey for feedback regarding dancer retention.

Larry moved and Mary Grace seconded the motion to adjourn.

**Adjourned:** 5:55 pm.

**Submitted: Kris Topaz, president**